

Medford Utilities Automatic Payment Plan

Your utility bill can be automatically paid each month from your checking or savings account.

Please complete this form and return it to our office along with a deposit slip, letter from the bank or voided check from your designated account. Automatic payment will begin 30-60 days after you have filed your application; your bill will indicate Paid by Draft when automatic payment has begun. Return completed form to Medford Utilities, 639 S 2nd St Medford, WI 54451.

You will still receive your normal monthly statement with a reminder that the amount will be automatically drafted from your account.

If your account does not have sufficient funds, the usual charges assessed by your financial institution and the utility will apply.

To stop automatic payment contact Medford Utilities, in writing, by the 20th of the month.

Authorization Form

I, (We) authorize Medford Utilities to debit my (our) account as described below:

Name(s), as shown on Utility Bill: _____

Utility Account Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Financial Institution: _____

Routing Number: _____ Bank Account Number: _____

Checking: _____ Savings: _____

If payment is to be deducted from a checking account, please attach a blank voided check or letter from the bank.

If payment is to be deducted from a savings account, please attach a deposit slip including your account number or letter from the bank.

This authority is to remain in effect until Medford Utilities has received written notice from me (or either one of us) of its termination in such time and manner to afford Medford Utilities a reasonable opportunity to act on it. Medford Utilities also has the right to cancel this agreement if sufficient funds are not maintained in the account.

Account Holder(s) Signature(s):

Date: _____

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I wish to discontinue automatic payment from my checking or savings account.